

**Alliance Cancer Control Program
Pilot Project Proposal Checklist**

- PI (and co-PI) institution is an Alliance member institution
- PI and all co-PIs, if applicable, are individual Alliance members
- CCP Committee membership:
 - CATEGORY 1: At least one mentor must be an Alliance Cancer Control Program (CCP) committee member.
 - CATEGORY 2: The contact PI must be an Alliance CCP committee member.

Are all of these components included in your proposal?

- Application
 - Title page, including address, phone number, and preferred email address for contact PI. If co-PIs, include email address for all co-PIs
 - Background (include rationale and significance)
 - Study objectives
 - Study plan (include schema and eligibility criteria)
 - Data analysis plan
 - Feasibility (provide evidence that study can reach accrual goal within 18 months of the start of funding)
 - Description of how this pilot study will lead to an Alliance protocol in the near future
 - Description of research environment
 - References
- Detailed training plan (for CATEGORY 1 ONLY; 1 page limit)
- Letter of support from the mentors committing time to mentor the applicant (for CATEGORY 1 ONLY; 1 page limit for each)
 - NOTE: ** YOU MAY ALSO INCLUDE ONE LETTER OF SUPPORT FOR EACH SITE IN A MULTI-SITE TRIAL. DO NOT INCLUDE OTHER LETTERS OF SUPPORT – THEY WILL NOT BE INCLUDED WITH YOUR SUBMISSION WHEN ASSIGNED TO REVIEWERS.
- NIH-formatted biosketch of PI(s) and mentors (if applicable)
- Summary of Other Support for PI(s)
- Budget (following the PHS 398 budget format, including the Detailed Budget for Initial Budget Period AND the Checklist Form page) that may request up to \$100,000 in total costs (including institutional indirect costs totaling not more than 15%)
- Detailed budget justification